

# **Topsfield Cable Television Advisory Committee**

## **May 4, 2011**

Approved 7/13

### Executive Summary

Comcast license negotiations are winding down. Final wording changes are being reviewed. A Purchase order will be prepared for a new camcorder and related equipment. Details for RFPs need to be ironed out concerning requirements to follow state mandated procedures. A Plan for Cable and Web is being prepared for the Selectmen. The cable portion is about done and the Web portion is under development. It appears that the Town Accountant will be able to “recover lost” Comcast grant money from 2009 and 2010.

Members present: Bill Whiting, Kathy Curran and Jay MacDougall

Members absent: Bill Wood, Dana Berenson

Guest:

### Former Business:

Meeting opened at 7:35 PM in Town Hall

The Minutes of 4/6 were approved as written.

### New Business:

See Executive Summary

The meeting was adjourned at 8:45 PM

The next scheduled meeting is May 4 7:30 PM in the Town Hall.

Respectfully submitted, Bill Whiting.